**BAICE Research Capacity / Network Grant Funding Application Form**

*Please email the completed application form, combined with the supporting documents as a single PDF file, to* *grants@baice.ac.uk* *by midnight (UK time) on 1st May.*

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| **Project Summary**  |
| Title of project |  |
| Year in which you are submitting this application |  |
| Proposed project start date |  |
| Proposed project end date |  |
| Total funds requested |  |

*If this project involves generating data with people, it will need to be approved by an academic institution’s ethics board before funds can be released from BAICE.*

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| **Confirmation of plan for ethical approval** |
| Does this project involve generating data with people? (yes/no) |  |
| If yes, please confirm the institution at which ethics approval will be applied for and provide any information you think we need to know about the ethics approval plans.(max 200 words) |
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| **Lead Applicant Details** |
| Title and name |  |
| Position |  |
| Institution/organisation |  |
| Email address |  |
| Research background (100 words) |  |

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| **Details of additional applicant**  |
| Title and name |  |
| Position |  |
| Institution/organisation |  |
| Email address |  |
| Research background (100 words) |  |

*Please copy and paste the table above for each additional applicant.*

*Please tell us more about your proposed project below. Please include the details of any references you draw on (these will not be included in the word count). The boxes will expand as you type.*

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| **Project description***(max 1500 words)**Please tell us about the Capacity Building and Network project you are proposing. Please tell us about the background to this work, the project objectives, and a description of the main activities you will undertake to meet the objectives.*  |
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| **How does this project align with the aims and objectives of BAICE?***(approx. 300 words)* |
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| **What outputs are planned for this activity?***(approx. 300 words)* |
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| **What future work do you anticipate this project will lead to?***(approx. 300 words)* |
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| **How will ECRs be meaningfully included in this project and any future work arising from it?** *(approx. 300 words)* |
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| **Resources Requested***Please provide a detailed breakdown of costs categorised by item type (e.g. travel costs, accommodation/subsistence, resources, etc). Please add further rows as necessary. BAICE Research Capacity / Network grants do not cover staff time for salaried applicants.* |
| ***Item/activity*** | ***Unit cost (if appropriate)*** | ***Total Cost*** |
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| *Total budget requested* |  |  |

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| **Resource notes***(max 200 words)**If you would like to share any further information about the proposed budget for this project, please do so below. This might include a justification of a particular resource, an indication of how you arrived at particular costs, etc.* |
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| **In-kind support***(max 200 words)**Please tell us about any contributions from the applicants’ institutions/organisations that this project can draw on (e.g., room hire, staff-time). Do not include indirect or estates costs.* |
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| **Any further information***(max 200 words)**Please tell us about anything else we might need to know that hasn’t been included above.* |
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| **Terms and conditions***Please indicate that all applicants have read and understood each item* |
| I confirm that all applicants have read and understood the supporting information and terms and conditions connected to this grant, set out on the BAICE website |  |
| I confirm that this project has not received funding from another funding body (this excludes in-kind support clearly indicated in the resources section of this application) |  |
| I confirm that the lead applicant has not been awarded a BAICE Seedcorn or Network grant within the past three years |  |
| I confirm that the institutions / organisations applicant/s are affiliated to are supportive of this project and that confirmation of this support for all applicants is included in this application |  |
| I confirm that I understand that if the project involves generating data with people, BAICE will not release funds until institutional ethical approval has been secured and proof of this has been submitted to BAICE |  |
| I understand that BAICE does not provide insurance and that it is the responsibility of the grant holder to ensure all appropriate insurance is in place before embarking on any activity funded by the awarded grant |  |
| I confirm that all applicants have read the BAICE privacy policy |  |
| If this application is successful, I understand that the award and names of applicants and their institutions will be shared on BAICE’s website and social media channels |  |
| If this application is successful, I understand that I will need to submit a financial report to BAICE within six months of the completion of the project |  |
| I confirm that an underspend of more than 5% of the grant total will be returned to BAICE |  |
| If this application is successful, I understand that applicants will be expected to contribute a blog post or feature in a podcast episode for the BAICE website |  |
| If this application is successful, I confirm that at least one output connected to this grant (or further funding that builds directly on it) will be submitted to the Compare Journal |  |
| By typing my name below, I confirm that I have read and understood the above, and would like this application to be formally considered by the BAICE Grants CommitteeName of lead applicant:Date: |

*Please include a two-page CV for each applicant and an institutional support letter for each applicant below (if applicants are from the same institution, you only need one letter from that institution as long as all applicants are named). Then save this document as a PDF file and email to* *grants@baice.ac.uk* *by midnight (UK time) on 1st May.*